



Office of the City Clerk

**Background Check Form**

☐ Auctioneer\* ☐ City Sponsored Event Vendor (if lacking Troy Vendor's License)  
☐ Vendor\* ☐ Games/Bingo ☐ Secondhand dealer \*  
☐ Peddler\* ☐ Dealer in Precious Metal\* ☐ Special Event

\* Indicates that fingerprinting (Part D) is required.

**PART A**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

List any and all other names you have ever used: \_\_\_\_\_

List all nicknames you have ever used: \_\_\_\_\_

**PART B**

List in reverse chronological order all of the places you have resided in the past ten years.

Street # and Name	City or Town	State or Province	Country

**PART C**

Have you ever been convicted of a crime? \_\_\_\_\_

If yes, Explain: \_\_\_\_\_

**PART D: To be completed by Office Use only:**

☐ Fingerprinting is required for all \*permits. Contact L1 Enrollment Services at 877-472-6915 or [www.L1enrollment.com](http://www.L1enrollment.com) and use **ORI#NY0410201**. There is a charge for this service; make payment directly to L1.

I, \_\_\_\_\_, BY EXECUTION OF THIS DOCUMENT GIVE THE City of Troy AND THEIR AGENTS PERMISSION TO CONDUCT A CRIMINAL BACKGROUND CHECK REGARDING MY PAST HISTORY. THIS BACKGROUND CHECK INCLUDES, BUT IS NOT LIMITED TO A RECORDS CHECK TO DETERMINE WHETHER I HAVE EVER BEEN CONVICTED OF ANY CRIME OR HAVE A CRIMINAL RECORD. GIVING FALSE STATEMENTS ON THIS APPLICATION WILL RESULT IN IMMEDIATE DISQUALIFICATION FOR THE PERMIT OR LICENSE FOR WHICH I HAVE APPLIED.

I declare under penalty of perjury that the statements made herein are true and correct to the best of my knowledge, information, and belief.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

Fingerprint background review: Approved \_\_ Denied \_\_

Local background review: Approved \_\_ Denied \_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_